

(Enclosure No. 6 to *Palarong Pambansa* Memorandum No. 1 s, 2019)

## **IMPLEMENTING GUIDELINES FOR THE CLEAN, GREEN, HEALTHY, ORGANIZED, AND ECO-FRIENDLY 2019 PALARONG PAMBANSA**

### **1. Background/Rationale:**

1. In line with the commitment of the Department of Education (DepEd) to implement the National Greening Program (NGP) in all schools and offices pursuant to the Executive Order (EO) No. 193, dated November 12, 2015 entitled Expanding the Coverage of the National Greening Program, DepEd Order (DO) No. 5, s. 2014 entitled *Implementing Guidelines on the Integration of Gulayan sa Paaralan, Solid Waste Management and Tree Planting Under the National Greening Program*, and DO 10, S. 2016 entitled *Policy and Guidelines for the Comprehensive Water, Sanitation and Hygiene in Schools Program*, the department hereby issues this memorandum with the enclosed guidelines for the implementation of the **Clean, Green, Healthy, Organized, and Eco-friendly Palarong Pambansa**.

Due to the positive results in terms of maintaining cleanliness and orderliness in billeting areas, the clean, green, healthy, and eco-friendly policy has been integrated in the Palaro and enhanced by the provision of due recognition to delegations who have shown exemplary performance in promoting proper hygiene, sanitation and food safety as well as preserving the environment during the national sports event.

This year's activity will be implemented in coordination with the City Government of Davao as host of the Palarong Pambansa 2019. It may be mentioned that all LGUs are mandated to comply with the provisions stipulated in R.A. 9003, Solid Waste Management Act 2000.

It is in this context that the DepEd and the Local Government Unit (LGU) are joining hands to make the Palarong Pambansa a fertile avenue for promoting physical fitness and wellness and inculcating values on discipline, teamwork and care for the environment.

### **2. Objectives:**

- 2.1. To promote environmental preservation and conservation through the 3R principles (reduce, re-use and recycle) among the athletes, coaches, trainers and other officials by the respective delegations;
- 2.2. To promote a clean and safe school environment through correct hygiene and sanitation practices that reduce related diseases, increase learning achievement, and contributes to dignity and gender equality
- 2.3. To encourage cooperation and self-regulation and instill among the pupils and students the values of discipline, responsibility and environmental consciousness; and
- 2.4. To recognize delegations who have shown outstanding performance in implementing a clean, green and eco-friendly palaro.

### **3. Mechanics of Implementation**

- 3.1. **Coverage** – the clean, green and eco-friendly measures shall be observed primarily in the systems and practices of all delegation in the billeting quarters and all event venues of the Palaro.

### 3.2. Areas to be visited

- 3.2.1. Sleeping quarters
- 3.2.2. Kitchen
- 3.2.3. Dining hall
- 3.2.4. Storage room
- 3.2.5. Comfort room/shower room
- 3.2.6. Waste disposal/Material Recovery Facility (MRF)
- 3.2.7. Drainage system
- 3.2.8. Over-all surroundings

### 3.3. Billeting Centers inspection

- 3.3.1. Billeting areas shall be inspected at random
- 3.3.2. Inspection will start the day after the opening ceremonies and continue until a few days before the closing ceremonies to give time for the committee to consolidate and deliberate on the results.
- 3.3.3 The Palaro WinS Monitoring Form and system shall be distributed for pre-assessment prior to the opening of the Palaro and shall be submitted on or before the 31<sup>st</sup> of March. The post- assessment form shall be submitted during the conduct of the evaluation by the C&G committee.
- 3.3.3. Inspection by the evaluation team shall be done only once. No re-visits shall be conducted.
- 3.3.4. Designated clean and green (CG) coordinators are requested to accompany the evaluation team during the rounds of the facilities together with the school head.
- 3.3.5. A post inspection conference with the CG coordinator and principal shall be conducted by the team before leaving the school.

### 3.4. Categories

- 3.4.1. Most Disciplined Delegation – this category shall be given to the delegation who exhibits exemplary behavior, orderliness and punctuality during the conduct of the palarong pambansa. (See Enclosure No. 2, CG Form 1)

#### 3.4.1.1. Criteria:

<b>Opening Ceremony</b>	<b>%</b>	<b>Duration of the Palaro</b>	<b>%</b>
1. Code of Conduct: a. Attitude/Behavior of athletes and officials	10%	1. Code of Conduct: a. Attitude/Behavior of athletes and officials	10%
b. Punctuality	10%	b. Punctuality	10%
c. Attendance	10%	c. Attendance	10%
2. Guidelines on Discipline and procedures	20%	2. Guidelines on Discipline and procedures	20%
<b>Total</b>	<b>50%</b>		<b>50%</b>
<b>GRAND TOTAL</b>		<b>100%</b>	

3.4.2. Most Organized Delegation – this award shall look into the organization/cleanliness/orderliness of sleeping quarters, kitchen, storage rooms, dining area, and the over-all surroundings. (See Enclosure No. 2, CG Form 2)

3.4.2.2. Criteria:

1. Systems for Organization	<b>40%</b>
a. Information board for event results updates and instruction for the delegation	10%
b. System for ailments injuries and for handling emergency situations	10%
c. System for documentation of attendance/ delegate location	10%
d. Written report on practices for delegation organization including measures to encourage eco-friendly behavior among delegates	10%
2. Facilities	<b>60%</b>
a. Sleeping quarters	10%
b. Kitchen	10%
c. Dining Hall	10%
d. Storage room	10%
e. Comfort rooms	10%
f. Clinic	10%
<b>Total</b>	<b>100%</b>

3.4.3. Best Billeting Center – The best billeting school shall be chosen based on the following:

- 3.4.3.1. Maximized facilities for Clean, Green, Eco-friendly schools. A baseline report on the original condition of the school facilities prior to the Palaro shall be submitted by the school head to the CG Committee prior to the visit for validation purposes.
- 3.4.3.2. Summary report of support provided by Local Government to the school/delegation in line with the Palarong Pambansa.
- 3.4.3.3. Summary report of support provided by the school officials and host division, if any, in line with the Palarong Pambansa. (Details of the criteria is found in Enclosure No. 2, CG Form 3)

3.4.3.3.1. Criteria:

1. Coordinative Support of Host Division/School	<b>30%</b>
a. Courtesy/hospitality	15%
b. Prompt action on the needs	15%
2. Support of Local Government to the School/Delegation	<b>20%</b>
3. Security Support Services	<b>20%</b>
a. Emergency response/plan	5%
b. Control system for vendors and other visitors	5%
a. Visibility of school/provincial/PNP officials	5%
d. Measures for a child-friendly school	5%
4. Facility Development Support	<b>30%</b>
<b>1. Wins Development Support</b>	
a) Support for Kitchen	5%
b) Support for Dining Hall	5%
c) Support for Comfort Rooms/Baths	5%
<b>2. Other Facilities Development Support</b>	
a) Support for Storage Room	5%
b) Support for Sleeping Quarters	5%
c) Support for Clinic	5%
<b>Total</b>	<b>100%</b>

3.4.4. Cleanest, Greenest and Eco-friendliest Delegation – this is the major award to be given to the delegation who has shown exemplary performance in implementing the clean, green and eco-friendly policies and has instituted innovative strategies to make the surroundings of the billeting area clean, safe, secure and ecologically friendly for the delegates. (See Enclosure No. 2, CG Form 4)

3.4.4.1. Criteria:

1. Clean, Green & Eco-friendly Practices in the following:	<b>70%</b>
a. Hygiene	30%
• Food Safety measures	
• Facilities for bathing and handwashing	
• Toilets	
• Mess hall	
• Kitchens	
• Storage areas	
b. Energy & water conservation	

measures (water & electricity use)	20%
c. Natural Resource Conservation Measures e.g. (cooking system)	20%
<b>2. Environmental Sanitation and Promotion</b>	<b>20%</b>
a. Waste segregation and disposal	10%
b. Drainage system	5%
c. Vector and pest control	5%
<b>3. Tree Planting Activity</b>	<b>10%</b>
<b>Total</b>	<b>100%</b>

### 3.5. Tree Planting

- 3.5.1. Tree planting is one of the criteria for cleanest, greenest and eco-friendliest delegation.
- 3.5.2. Each region shall be required to plant native trees. In the event that the school does not have enough space for planting trees, the CG coordinator together with the principal shall coordinate with the Municipal Environment and Natural Resources Office (MENRO) for the identification of a planting site in the community.
- 3.5.3. The CG committee shall coordinate with the Regional and Provincial Environment and Natural Resources Officers (PENRO) for the provision of planting materials.
- 3.5.4. Each delegation may conduct their tree planting activity upon arrival until the palaro proper.
- 3.5.5. The CG coordinator of each delegation shall submit a report to the CG committee using the prescribed template (Enclosure No. 2, CG Form 4). Pictorials may be included in the report.

#### 3.5.5.1. Tree Planting Report:

Region: \_\_\_\_\_ Date conducted: \_\_\_\_\_

Number & Type of Trees Planted	Location	Name of Officials Involved	NGOs & GOs Involved

Prepared by: \_\_\_\_\_

Noted: \_\_\_\_\_

\_\_\_\_\_  
CG Coordinator

\_\_\_\_\_  
Regional Director

### 3.6. Involvement of the LGUs

The clean and green palaro shall be undertaken in partnership with the City Government of Davao through their Provincial Environment and Natural Resources Office (PENRO).

The local government of Davao City shall designate three (3) officials as members of the Clean and Green Committee.

### 3.7 Budget for Clean and Green Initiatives

Expenses for the Clean, Green, Healthy, Organized, and Eco-friendly initiatives shall be charged to Palaro funds.

### 3.8. Composition of the Clean and Green Evaluation Committee

DepEd		LGU	
1.	Dr. Ella Cecilia G. Naliponguit	1.	} To be identified by the City Government of Davao City
2.	Dr. Ann P. Quizon	2.	
3.	Mr. Ferdinand Nunez	3.	
4.	Ms. Shirley Laurel		
5.	Mr. Francisco Competente		
6.	Ms. Emarie Josephine Basco		

### 3.8. Awarding of Winners

Winners shall be awarded during the Closing Ceremony of the 2019 Palarong Pambansa.